



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Family YMCA of NW IL

Camp Counselor

Classification: Part-Time

Responsible To: Executive Dir. of Youth Development

Salary Range: Minimum Wage

Position Summary:

Under the direction and supervision of the Site Coordinator and the Director and in harmony with the Christian nature and purpose of the policies and goals of the YMCA, the Camp Counselor will be responsible for the planning, development and implementation of all Program activities. The Camp Counselor will have specific assignments that provide for the children's social, physical, spiritual and mental growth and will also work in any support role necessary for the operation of the child care program.

Skills and Qualifications

The Camp Counselor position requires an individual to be at least 16 years of age, The individual will also have the ability to work well with children in close cooperation with the Site coordinator, administrator and parents of participants. Understands the importance of modeling good character for the children.

Responsibilities

- Developing and administering small group activities that include music, games, art, science and stories.
- Being responsible for the safety of the children in the program at all times and treating the children with dignity and respect.
- Assisting with implementation of carrying out weekly lesson plans.
- Effectively communicating verbally with parents throughout the summer.
- Attending staff meetings and in-service training programs to meet additional educational requirements established by DCFS and YMCA.

Family YMCA Northwest Illinois

Freeport, IL 61032

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Responsibilities (Cont.)

- Being responsible for the appearance of the classroom and maintaining the quality of supplies, equipment, and materials in the classroom by submitting general needs and requests to the Site Coordinator
- Serving lunch and/or snacks to the children and following the guidelines of the Health Department and State Food Program requirements.
- Maintenance of Professional attitudes and loyalty.
- Continuing professional development through community involvement, reading and further education.
- Assuming any other duties as directed by the YMCA administration.
- Quality Day Camp program that reflects a positive image of the YMCA and its services to the community.
- Positive growth and nurturing of children in the program by meeting individual development needs.
- Creation of a warm, friendly, Christian atmosphere in which families can grow.

Cause-Driven Leadership® Competencies

Mission Advancement: Reinforces the Y's values within the organization and the community. Effectively communicates the benefits and impact of the Y's efforts for all stakeholders.

Collaboration: Builds and nurtures strategic relationships to enhance support for the Y. Serves as a community leader building collaborations based on trust and credibility to advance the Y's mission and goals. Communicates for influence to attain buy-in and support of goals. Provides tools and resources for the development of others.

Operational Effectiveness: Integrates multiple thinking processes to make decisions. Involves staff at all levels in the development of programs and activities. Ensures execution of plans. Institutes sound accounting procedures and financial controls. Assigns clear accountability and ensures continuous improvement.

Personal Growth: Fosters a learning environment embracing diverse abilities and approaches. Creates a sense of urgency and positive tension to support change. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

Behavioral Characteristics: Welcoming, Nurturing, Determined, Hopeful, and Genuine.

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Disclaimer

The above statements describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified.

The Family YMCA of Northwest Illinois provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics. In addition to federal law requirements, The Family YMCA of Northwest Illinois complies with applicable state and local laws governing nondiscrimination in employment in every location where the company has facilities. This policy applies to all terms and conditions of work, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.